

WATAB TOWN BOARD MEETING
Regular Meeting Minutes
Tuesday, July 9, 2024 – 7:00 pm

The regular monthly Watab Township Board Meeting was called to order by Chairperson Arndt at 7:00 pm in the Watab Township Hall.

ROLL CALL

Board members present: Jesse Arndt, Julie Johnson, Steve Wollak, Kathy Sauer, Clerk, Mary Shearer, Treasurer

Others Present: Robin Wollak, Kevin Kruger

ADDITIONS OR CHANGES TO THE AGENDA

- Crack Sealing Quote

2. APPROVE THE AGENDA

Supervisor Johnson made a motion to approve the agenda; Supervisor Wollak seconded; motion carried.

3. CONSENT AGENDA—One motion for all items

- a. June 11, 2024: Regular Monthly Meeting
- b. June 17, 2024: Special Meeting: Special Meeting Minutes: Shoestring Loop/95th Street NW Road Construction

Supervisor Wollak moved to approve the consent agenda; Supervisor Johnson seconded; motion carried.

4. TREASURER’S REPORT

- a. June 2024 Month End

FALCON CHECKING STATEMENT

June 30, 2024:

Ending Balance	\$100,000.00
Outstanding Deposits.....	<u>+00.00</u>
	\$100,000.00
Outstanding Checks.....	\$25.00
 BALANCE	 \$99,975.00

CTAS Schedule 1 Balance.....**\$99,975.00**

Difference.....\$00.00

CURRENT ACCOUNT BALANCES:

- Intrafi.....\$1,366,516.07
- Checking Account.....\$100,000.00
- Road and Bridge\$66,988.02
- Town Hall Savings.....\$19,257.04
- Bond Value\$1,104,136.37

Notes:

- Checking Account Interest \$00.00
- Road & Bridge Savings Interest \$24.70
- Town Hall Building Savings Interest \$7.10
- Intrafi Interest \$1,940.25
- BCA Fine Share \$63.32

- Benton Cablevision Franchise Fees \$847.42
- Stopped payment on check #8895 for \$609,995.29; vendor lost check. Check was reissued.

Supervisor Johnson made a motion to approve the Treasurer’s Report; Supervisor Wollak seconded; motion carried.

5. APPROVE LIST OF CLAIMS AND PAYROLL

Receipts for the month of June \$1,514,395.34
 Disbursements for the month of June..... \$1,506,450.12

EFT Payments:

Internal Revenue Service..... \$927.89
 Public Employee Retirement \$599.25

Supervisor Wollak made a motion to approve the List of Claims, Payroll and EFT payments; Supervisor Johnson seconded; motion carried.

6. WSB ENGINEER REPORT—Kevin Kruger

- 2024 Construction Update: Lakewood Shores/Ferry Point
 2nd payment voucher has been received which includes everything except topsoil and shouldering. Project should come in slightly over the contract price due to change orders.

Supervisor Johnson made a motion to approve transfer of all funds from the Ehlers bond account to the Intrafi account by August 1 if interest rates are comparable; Supervisor Wollak seconded; motion carried.

- Bid Award: Shoestring Loop/95th Street
 Knife River \$763,717.05
 OMG Midwest \$789,120.91
 Rice Contracting \$831,593.27

Supervisor Johnson made a motion to approve the quote from Knife River in the amount of \$763,717.05; Supervisor Wollak seconded; motion carried.

7. DEPARTMENT OF DEVELOPMENT REQUESTS

None

8. CITY OF RICE FIRE CONTRACT

The contract will be sent back to the City of Rice with a request to include MPCA training statement.

9. 2024 AUDIT QUOTE

A quote was received in the amount of \$19,500.00 from Conway, Deuth, & Schmiesing to audit the Township for 2024.

Supervisor Johnson made a motion to approve the quote from CDS in the amount of \$19,500.00; Supervisor Wollak seconded; motion carried.

10. CLEAN-UP DAY

Clean-up Day will be scheduled on Saturday, October 5, 2024, from 7:00 am to 11:00 pm. Score Grant will be awarded in August.

11. STREET SWEEPING QUOTES

Two bids were received for street sweeping the developments in the Township:

ER Wollak Trucking \$4,855.00
 Done Right Contracting \$3,800.00

Supervisor Johnson made a motion to award the contract for street sweeping to Done Right Contracting in the amount of \$3,800.00; Supervisor Arndt seconded; Supervisor Wollak abstained; motion carried.

12. MPCA AUDIT FOLLOW-UP

Received a Notice of Violation letter noting 6 corrective actions. The Snow & Ice Policy was rejected. Supervisor Johnson suggested several revisions to the Snow & Ice Policy to correspond to the LeSauk Township Policy which was approved.

13. SNOW AND ICE POLICY (REVISED)

Supervisor Johnson made a motion to adopt the Snow & Ice Policy; Supervisor Wollak seconded; motion carried.

14. ORDINANCE DISCUSSION

Discussion was held regarding the parking section of Ordinance 4.

15. COUNTERTOPS

A quote was received from Steve’s Countertops in the amount of \$3,567.00 to replace the countertops in the main meeting room of the Town Hall.

Supervisor Johnson made a motion to approve the quote using ARPA funds; Supervisor Wollak seconded; motion carried.

16. CRACK SEAL QUOTE

A quote was received from Bertram Asphalt Company in the amount of \$4,500.00 to crack seal 105th St NW and 95th St NW.

Supervisor Johnson made a motion to approve the quote using ARPA funds; Supervisor Wollak seconded; motion carried.

CITIZEN’S INPUT

None

ADJOURNMENT

Supervisor Wollak made a motion to adjourn; Supervisor Johnson seconded; motion carried. Meeting adjourned at 7:57.

Respectfully submitted,

Kathy Sauer
Township Clerk

Jesse Arndt, Board Chairperson

Date

Kathy Sauer, Clerk

Date